

Port Allegany School District
BOARD OF SCHOOL DIRECTORS
Regular Board Meeting

August 12, 2024
High School Library
7:00 p.m.

AGENDA

OLD BUSINESS

I. Call to Order

- A. Moment of Silence
- B. Flag Salute
- C. Roll Call

II. Public Comment

- A. Agenda Items
- B. Title I and Title II – Port Allegany’s program includes three professional staff and four paraprofessionals for remediation in reading and mathematics and funding for supplies in both Title I buildings. Title II funds provide partial salary and benefits for one kindergarten teacher for class size reduction.
- C. District Health and Safety Plan approved by the board on July 26, 2021 and most recently reauthorized on January 17, 2024.
- D. Other

III. Minutes of Preceding Meetings

- A. *Committee-of-the-Whole Meeting - June 10, 2024
- B. *Regular Meeting - June 17, 2024
- C. *Special Meeting - July 1, 2024

IV. *Treasurer’s Reports for the periods ended June 30 & July 31, 2024 (yellow attachments)

V. *Bill Lists and Payrolls (gold attachments)

A. General Fund	-	July 15, 2024	\$ 169,097.16
B. General Fund	-	August 12, 2024	\$ 330,667.50
C. Payroll	-	June 6, 2024	\$ 365,530.60 (sum of all paychecks)
D. Payroll	-	June 20, 2024	\$ 278,515.28 (sum of all paychecks)
E. Payroll	-	July 3, 2024	\$ 211,822.77 (sum of all paychecks)
F. Payroll	-	July 18, 2024	\$ 214,678.43 (sum of all paychecks)
G. Payroll	-	August 1, 2024	\$ 222,346.47 (sum of all paychecks)

VI. Superintendent’s Report

- A. The lights at PAES are operational except one. It requires a new solar cap sensor that has been ordered and should be replaced soon.
- B. Thank you to the Port Allegany Borough who donated their boring drill and

- manpower to assist in the completion of the PAES lights repair.
- C. Meeting summary from meeting with solicitor, Chris Lantz on Tuesday, August 6th.
 - D. Important Upcoming Dates:
 - 1. Elementary Open House: August 19, 2024
 - 2. 7th Grade Orientation: August 15, 2024
 - 3. 7th Grade Parent Meeting: August 15, 2024
 - 4. Teacher in-service: August 19, 2024
 - 5. Teacher in-service: August 20, 2024
 - 6. First Day of School: August 21, 2024

NEW BUSINESS

VII. Finance

- A. **Recommend:** approving payment to provide two continental breakfasts and one lunch for district employees during the August in-service days at a cost not to exceed \$1,750.00.
- B. ***Recommend:** approving the Securanty proposal to offer voluntary Chromebook insurance to families. No cost to the school district.

VIII. Personnel

- A. ***Recommend:** Approval of Personnel Action Report (PAR).

IX. Transportation

- A. ***Recommend:** approving the 2024-2025 bus routes as developed by Joseph Muccio, LLC, pupil transportation contractor.
- B. ***Recommend:** approving the 2024-2025 bus/van driver's list as recommended by Joseph Muccio, LLC, pupil transportation contractor.

X. Board

- A. **Determine Count:** PASA-PSBA School Leadership Conference. The Pennsylvania Association of School Administrators and Pennsylvania Boards Association host a joint, multi-day conference for school leaders. Held October 6-8, 2024 in the Poconos area. <https://paschoolleaders.org/>
 - 1. Dinner invite at this event from Schneider Electric.
- B. ***Recommend:** approving Pennsylvania Association of School Administrators (PASA) New Superintendent's Academy with Mentorship for superintendent, Paula Newell. Cost: \$2,000.00.
 - 1. Travel: September 25-26, 2024, November 21-22, 2024, January 16-17, 2025.
- C. **Recommend:** approving a special meeting for public comment September 3, 2024 at 6pm for the Port Allegany School District EMS-Fire Tax resolution.
- D. ***Recommend:** approving the job description for the Student Services Administrative Assistant, 12 month employee.

- E. ***Recommend:** approving the job description for the Attendance Secretary (.5)/ Benefits Assistant (.5), 10/12 month employee.
- F. ***Recommend:** approving professional development, per memo for superintendent tuition.

XI. Executive Session

- A. The board will meet in executive session for personnel matters, as required.

XII. Adjournment

Next Scheduled Meeting

September 3, 2024 - Committee of the Whole Meeting

EMPLOYMENT OF ADMINISTRATION

RESIGNATION OF ADMINISTRATION

EMPLOYMENT OF CERTIFIED PERSONNEL

*All stated salaries for new hires are pending official transcripts.

RESIGNATION/RETIREMENT CERTIFIED PERSONNEL

EMPLOYMENT OF SUPPORT PERSONNEL

RESIGNATION/RETIREMENT OF SUPPORT PERSONNEL

OTHER CONTRACTS

Substitutes

- A. Ms. JoElla Kinney, cafeteria substitute at \$10.00/hour.
- B. Ms. Shelby Shepard, cafeteria substitute at \$10.00/hour.

Stipends

- A.

Transportation:

- A. Bus/van drivers as recommended by Joseph Muccio, LLC, pupil transportation contractor:
 - a. Hannah Buchsenschutz
-

2024-2025 School Year
Teachers 76.0
Support 44.0
School Police Officer 2.0
Principals 3.0
District Office 4.0
(FTE) Total Employees 130.0
Seconded Employees: 5.0
