

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Committee of the Whole Meeting

June 10, 2024
High School Library
7:00 p.m.

Minutes

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll.

Board Present: Mr. Nathan Burgett, Mr. Christopher Ernst, Mrs. Erica Petruzzi, Mr. Jason Stake, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mrs. Ink Young and Mr. Gary Buchsen.

Board Absent: Mr. Eric Button and Mr. Nicholas Valentine

Others Present: Business Manager Mr. Adam Moate, Assistant Principal Greg Oliver, Officer John Pascuzzi, Officer Ray Jones and Matthew Lawton.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently reauthorized on January 17, 2024.

Mr. Lawton wanted to thank Mr. Kio, Mrs. Scanlon, Mr. Buchsen and Mrs. McElwee for their years of service to the district. They will be greatly missed.

Committee Reports

Mr. Christopher Ernst, Intermediate Unit Nine Board of Directors stated that there was not a meeting before this board meeting.

Mr. Nathan Burgett, Seneca Highlands CTC General Advisory Board had nothing to report.

Mr. Nicholas Valentine, PSBA Legislative Representative did not attend the meeting but Mr. Buchsen did state that it looks likely for an on time budget.

Superintendent's Report

Grant authorization - Authorization for Mrs. Paula Newell to submit various federal and state grant applications will be requested at next week's meeting.

2023-2024 School Safety and Security Coordinator Report (Act 44). This report will be shared with the board in executive session at the end of this evening's meeting. Appointment of Paula Newell as the district safety and security coordinator. Mr. Buchsen wanted to thank the officers for their support this past school year.

Mr. Buchsen stated that the E-Rate purchase of the switches which was \$127,880 and will be done over the summer by In-Shore Technologies.

ESY and K Readiness Staffing recommendations will be approved in this meeting.

Personnel

Hired Kathleen Bostjancic as the assistant principal / special services coordinator at a salary of \$77,500 and fringe benefits set in accordance with the Act 93 agreement and district policy.

Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Staffed the Kindergarten Readiness program as follows: Ms. Bethany Mealy and Mrs. Amanda Priest, instructors at \$31.65 per hour; and Mrs. Heather Oldenburg and Mrs. Kristi Freeman as paraprofessionals at \$19.00 per hour. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Staffed the extended school year program as follows: Mrs. Carri Madison, Mrs. Olivia Wolf, and Mrs. Elizabeth Valentine, instructors at \$31.65 per hour; and Mrs. Patricia Dowell, Ms. Lacy Riale, Mrs. Christina Fessenden and Mr. Keith Pierce as paraprofessionals at \$19.00 per hour. Motion: J. Stake; Second: E. Stauffer. The motion was carried unanimously.

Approved the following volunteer coaches for the 2024-2025 school year; Mr. Dan Funk (soccer), Mr. Ty Guilds (soccer), Mr. River Cramer (soccer), Mr. Jett Ruding (soccer), and Mr. Chad Moses (weight room) pending completion of paperwork. Motion: C. Ernst; Second: J. Stake. The motion was carried unanimously.

Filled the following supplemental position for the 2024-2025 school year with salary set in accordance with Schedule B1 of the professional agreement: Head Boys' Basketball Coach - Kyle Babcock (\$5,962). Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Filled the following supplemental position for the 2024-2025 school year with salary set in accordance with Schedule B1 of the professional agreement: High School Yearbook Advisor - Alexis Reed (\$2,556). Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Accepted the resignation of Ms. Hannah Buchsenschutz as a food service worker effective May 15, 2024. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Accepted the resignation of Ms. Rachael Karwowski as a high school choral teacher effective June 10, 2024. Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Approved the following volunteer coach for the 2024-2025 school year; Ms. Madison Kottwitz (cheerleading). Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously.

Finance

The District's Insurance Package will be recommended by USI Insurance for the 2024-2025 school year effective July 1, 2024 for Workman's Compensation, General Property and Liability Package, Umbrella Policy, Educators Legal Liability Policy and Student Accident.

The administration will ask for approval of Buffamante, Whipple & Buttafaro, PC to serve as auditors for the 2024-2025 fiscal year at a cost of \$26,500.

Adoption of the 2024-2025 Schedule of Paydays. The board will need to adopt the pay schedule at next week's meeting.

Authorized purchase of Aruba Networking switches at a cost of \$127,880. (E-rate funding) Motion: J. Stake; Second: N. Burgett. The motion was carried unanimously.

Approved the pupil transportation agreement beginning July 1, 2024 through June 30, 2029 with Joseph Muccio Transportation, LLC. Motion: J. Stake; Second: I. Young. The motion was carried unanimously.

Curriculum

Approved a behind the wheel driver's education summer program at a cost not to exceed \$2,500. Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously.

Board

UPMC Proposal for School Physician Services. UPMC has provided the district with a proposal that would allow Dr. Jason Tronetti to continue as the school physician.

Approved Mrs. Paula Newell to serve as the district voting member for the Seneca Highlands Regional Insurance Trust effective July 1, 2024. Motion: J. Stake; Second: C. Ernst. The motion was carried unanimously.

Appointed Mrs. Paula Newell as the district safety and security coordinator effective July 1, 2024. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Executive Session

The board met in executive session for safety and security matters and personnel at 7:20 pm.

Adjournment

Motion: J. Stake; Second: D. Tanner. The motion was carried unanimously. Mrs. Petruzzi adjourned the meeting at 7:45 pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors