

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Meeting

May 13, 2024
High School Library
7:00 p.m.

Minutes

President Erica Petruzzi called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Mrs. Veilleux called the roll. The board met in executive session from 5:45 pm until 7:00 pm to discuss personnel matters.

Board Present: Mr. Eric Button, Mr. Christopher Ernst, Mrs. Erica Petruzzi, Mrs. Elizabeth Stauffer, Mr. Donald Tanner, Mr. Nicholas Valentine, Mrs. Ink Young and Mr. Gary Buchsen.

Board Absent: Mr. Nathan Burgett and Mr. Jason Stake

Others Present: Business Manager Mr. Adam Moate, High School Principal Marc Budd, Elementary Principal Tracy Kio and Assistant Principal Greg Oliver, Sara Bishel, Rachel Vargeson and Matt Lawton.

Public Comment

There were no comments related to agenda items, no comments relating to Title I and Title II and no comments relating to the District Health and Safety Plan approved by the board on July 26, 2021 and most recently reauthorized on January 17, 2024.

Minutes of the Preceding Meetings

Approved the Minutes of the March 4, 2024 Committee of the Whole Meeting, March 11, 2024 Regular Meeting, and April 8, 2024 Committee of the Whole Meeting. Motion: C. Ernst; Second: E. Button. The motion was carried unanimously.

Treasurer's Report

Approved the Treasurer's Report for the periods ending March 31, 2024 and April 30, 2024 as presented by Mr. Moate. Motion: C. Ernst; Second: C. Ernst. The motion was carried unanimously.

Bill Lists and Payrolls

General Fund investments on March 31, 2024 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$6,302,250.01 and JVB Now Account - \$71,631.38. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

General Fund investments on April 30, 2024 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$6,807,486.43 and JVB Now Account - \$10,125.00. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

March 31, 2024 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,405,653.44; Student Activities Account - \$123,632.97; Student Athletics Account - \$138,468.41; and Cafeteria Account - \$407,259.56. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

April 30, 2024 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,411,798.37; Student Activities Account - \$123,694.87; Student Athletics Account - \$138,055.75; and Cafeteria Account - \$324,789.36. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved the General Fund Bill List of April 15, 2024 - \$155,171.73 and payrolls of March 14, 2024 - \$254,722.67 and March 28, 2024 - \$310,186.82. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved the General Fund Bill List of May 13, 2024 - \$123,274.73 and payrolls of April 11, 2024 - \$259,373.19 and April 25, 2024 - \$245,952.00. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Superintendent's Report

Mrs. Sara Bishel attended the meeting to answer any questions that the board may have regarding the French Club trip to Quebec, Canada. There will only be one senior going along with a chaperone which keeps the trip at a lower cost.

Mr. Kirby Slear and Larry Myers from Schneider Electric spoke in regards to the Phase III pricing and grant related information. The board was given a handout with the breakdown of the project. The grant will need to be submitted by May 31, 2024 which is a 75% grant with a 25% match.

Anastasia Penick's reimbursement costs to attend the Skills USA national competition in Atlanta, GA will be approved later on in the agenda. Mrs. Katie Dynda will be traveling with the student which lowers the cost of the trip.

Mr. Buchsen stated that the School Police Officer employment contracts are included in the board packet and are on the agenda to be approved tonight. They will now be on a two year contract.

The Title I summer programming and extended school year employees will be on the agenda and approved at the June board meeting.

Mr. Moate went over the additional tentative budget changes which include the following items that were added: Expense- \$10,000 for carpeting in the Guidance office, \$10,000 for

Eports licensing, \$200,000 for a placeholder that the academic improvement committee asked to add and \$200,000 for transportation and Revenue- \$30,000 Safe Schools.

Personnel

Hired Ms. Madison Coffman as a PreK Counts assistant teacher beginning with the start of the 2024-2025 school year at a salary of \$25,750 and fringe benefits set in accordance with the Professional Agreement, Memorandum of Understanding with PAEA, and district policy. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Filling the 2024-2025 Supplemental positions listed below with supplemental salaries set in accordance with Schedule B1 of the Professional Agreement. Motion: C. Ernst; Second: N. Valentine. The motion was carried unanimously.

Department Chair - English	Matt Lawton	\$2,364
Department Chair - Mathematics	Christian Sevinsky	\$2,364
Department Chair - Social Studies	George Riley	\$2,364
Department Chair - Science	Wally Finn	\$2,364
Student Council Advisor	Ben Palmer	\$1,577
Senior Class Advisor	Penny Peine	\$573
Senior Class Advisor	Seth Lowery	\$573
Junior Class Advisor	George Riley	\$762
Prom Advisor	Mindy Bernardi	\$1,071
National Honor Society Advisor	Aaron Clark	\$839
Peer Helper Advisor	Penny Peine	\$536
Band Director	Brad Stewart	\$3,902
Majorette/Color Guard Advisor	Sarah Lindsay	\$1,798
Dramatics Director - Fall Play	Penny Peine	\$991
Show Choir Director	Rachael Karwowski	\$2,848
Vocal Director for Dramatics	Rachael Karwowski	\$1,923
Dramatics Director - Musical	Ben Palmer	\$1,984

Elementary Yearbook Advisor	Toncha Barber	\$536
Athletic Director	Aaron Clark	\$6,336
Varsity Club Advisor	George Riley	\$958
Cheerleading Advisor	Terrie Austin	\$2,724
Cheerleading Advisor (Assistant)	Alexis Reed	\$2,297
Head Football Coach	Justin Bienkowski	\$5,962
Football Assistant Coach	Chad Alexis	\$3,408
Football Assistant Coach	Chad Saltsman	\$4,201
Football Assistant Coach	Seth Lowery	\$4,201
Football Assistant Coach	Kyle Bachman	\$4,201
Head Boys' Soccer Coach	Aaron Clark	\$3,588
Boys' Assistant Soccer Coach	Dr. Dan Schott	\$2,084
Head Girls' Soccer Coach	Matt Lawton	\$3,588
Girls' Assistant Soccer Coach	Alexandra Strauss	\$2,318
Head Junior High Soccer Coach	Bob Guilds	\$2,084
Head Volleyball Coach	Matt Burr	\$3,219
Volleyball Assistant Coach	Tyler Burr	\$2,061
Jr. High Volleyball Coach	Allison Lathrop	\$2,169
Boys' Jr. High Coach	Greg Gustin	\$3,595
Head Girls' Basketball Coach	Jamie Evens	\$5,962
Girls' Assistant Basketball Coach	Becca Schwab	\$3,969
Girls' Jr. High Basketball Coach	Justin Bienkowski	\$3,969
Head Wrestling Coach	B.J. Greenman	\$5,962
Assistant Wrestling Coach	Chad Saltsman	\$3,969
Jr. High Wrestling Coach	Doug Triplett	\$3,969
Bocce Head Coach	Justin Osani	\$1,000

Approved the employment contracts for Officer John Pascuzzi and Officer Ray Jones through June 30, 2026. Motion: E. Button; Second: I. Young. The motion was carried unanimously.

Approved the following volunteers for the 2024-2025 school year: Mr. J.T. Madison (marching band), Ms. Lorinda Smith (basketball), Ms. Evin Stauffer (basketball), Ms. Hannah Lathrop (basketball), Mr. Tony Edgell (soccer) and Ms. Liberty Dates (cheerleading). Motion: C. Ernst Second: I. Young. The motion was carried unanimously with Mrs. Stauffer and Mr. Tanner abstaining.

Finance

Adopted the proposed 2024-2025 general fund budget PDE-2028 in the amount of \$19,369,962 which reflects a deficit of \$1,530,557. Motion: D. Tanner; Second: N. Valentine. Roll call vote. The motion carried 7-0.

Approved the 2024-2025 Special Education resolution and contract with the Seneca Highlands Intermediate Unit Nine to provide support services at a cost of \$570,121. Motion: E. Staffer; Second: N. Valentine. The motion was carried unanimously.

Renewed the service agreement with MCIU23 to provide Level Data Validation Suite - State Data for PowerSchool during the 2024-2025 school year at a cost of \$1,083.36. Motion: E. Stauffer; Second: E. Button. The motion was carried unanimously.

Approved the maintenance agreement for building environmental systems at the high school with Mazza Mechanical Services, Inc. Motion: D. Tanner; Second: I. Young. The motion was carried unanimously.

Curriculum

Approved the 2024 graduation list as presented at the May 6, 2024 Committee of the Whole meeting, contingent upon completion of graduation requirements (52 seniors). Motion: E. Stauffer; Second: D. Tanner. The motion was carried unanimously.

Approved the updated dual enrollment credit agreement with Penn Highlands Community College. Motion: E. Button; Second: I. Young. The motion was carried unanimously.

Approved the French Club trip to Quebec. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved reimbursement of tuition costs to families who enroll their child/dependent in Penn Foster credit recovery courses prior to the start of the 2024-2025 school year. Students must achieve a course grade of C or better to have the costs reimbursed. Motion: D. Tanner; Second: E. Button. The motion was carried unanimously.

Approved travel and related reimbursement costs for Anastasia Penick to compete in the Skills USA National Championships to be held in Atlanta, Georgia. Cost not to exceed \$3,800. Motion: C. Ernst; Second: I. Young. The motion was carried unanimously.

Approved the 2024 extended school year program at a cost not to exceed \$14,800. Costs include salary, benefits, supplies and transportation. Program to be held July 8 - July 25, 2024. Motion: E. Stauffer; Second: E. Button. The motion was carried unanimously.

Approved the 2024 Kindergarten Readiness and Kindergarten Camps at a cost not to exceed \$19,500. Cost includes salary, benefits, supplies and transportation. (2023-2024 Title I funding.) Motion: D. Tanner; Second: I. Young. The motion was carried unanimously.

Board

Approved the athletic trainer agreement with UPMC Cole in the amount of \$35,700 to provide training services during the 2024-2025 school year for 1,000 hours of service. Motion: E. Stauffer; Second: C. Ernst. The motion was carried unanimously.

Authorized the Port Allegany School District to host the McKean County Special Olympics in May, 2025. Motion: D. Tanner; Second: E. Stauffer. The motion was carried unanimously.

Approved the Authorized Official Resolution requesting a Public School Facility Improvement Grant of up to \$5,000,000.00 from the Commonwealth Financing Authority to be used for the Port Allegany School District Facility Improvement project. Further, be it resolved that the superintendent, and business manager, be designated as the authorized officials to execute all grant-related documents and agreements between the Port Allegany School District and the Commonwealth Financing Authority. Roll call vote. The motion did not pass with Mr. Tanner, Mr. Valentine and Mrs. Petruzzi voting yes and Mr. Ernst, Mrs. Stauffer, Mrs. Young and Mr. Button voting no.

Executive Session

The board met in executive session for legal and personnel matters at 8:27 pm.

Adjournment

Motion: D. Tanner; Second: B. Stauffer. The motion was carried unanimously. Mrs. Petruzzi adjourned the meeting at 9:30 pm.

Respectfully submitted,

MELISSA VEILLEUX
Secretary to the Board of School Directors